



Neuadd y Sir  
Y Rhadyr  
Brynbuga  
NP15 1GA

County Hall  
Rhadyr  
Usk  
NP15 1GA

Tuesday, 21 July 2020

Dear Councillor

## CABINET

You are requested to attend a Remote **Cabinet** meeting on **Wednesday, 29th July, 2020, at 2.00 pm.**

## AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. CORONAVIRUS (COVID-19) RISK MANAGEMENT UPDATE 1 - 20

Division/Wards Affected: All

Purpose: To provide Cabinet with an update of the arrangements the Council is continuing to have in place to identify, manage and mitigate risks in response to the Coronavirus (COVID-19) pandemic.

Author: Peter Davies, Chief Officer for Resources

Contact Details: peterdavies@monmouthshire.gov.uk

4. OUTDOOR ADVENTURE - SERVICE UPDATE 21 - 52

Division/Wards Affected: All

Purpose:

To update members with regard to the performance for the Outdoor Adventure Site for 2019/20 and to inform members on progress made with the action plan which was designed to enable the service to move to become a more financially sustainable model.

To provide an assessment of the potential impact of COVID19 on the service for 2020/21.

Author: Ian Saunders, MonLife Chief Operating Officer  
Marie Bartlett, MonLife Finance and Resources Manager

Contact Details: [iansaunders@monmouthshire.gov.uk](mailto:iansaunders@monmouthshire.gov.uk);  
[mariebartlett@monmouthshire.com.uk](mailto:mariebartlett@monmouthshire.com.uk)

5. REVENUE & CAPITAL MONITORING 2020/21 FORECAST  
OUTTURN STATEMENT - MONTH 2 53 - 92

Division/Wards Affected: All

Purpose: To provide Members with an 'early year' forecast of the revenue and capital outturn position for the current financial year. The forecast is heavily caveated given current lack of clarity from Welsh Government on compensating payments to recognise the financial impact of COVID-19 on the Council.

To provide an update on the financial impact of COVID-19 on the Council and to outline the timetable for a budget recovery plan to be developed.

Author: Peter Davies, Chief Officer for Resources

Contact Details: [peterdavies@monmouthshire.gov.uk](mailto:peterdavies@monmouthshire.gov.uk)

6. DIGITAL INFRASTRUCTURE ACTION PLAN UPDATE 93 - 128

Division/Wards Affected: All

Purpose: To provide an update on activity following approval of the Digital Infrastructure Action Plan (Appendix A) in September 2019.

Author: Cath Fallon, Head of Enterprise and Community Animation  
Michael Powell, Rural Programmes Manager

Contact Details: [cathfallon@monmouthshire.gov.uk](mailto:cathfallon@monmouthshire.gov.uk)  
[michaelpowell@monmouthshire.gov.uk](mailto:michaelpowell@monmouthshire.gov.uk)

7. CoCoRE 5G TESTBED 129 - 140

Division/Wards Affected: All

Purpose: To provide an update on the 'Connected Communities in the Rural Economy' (CoCoRE), 5G Testbed pathfinder project.

Author: Cath Fallon, Head of Enterprise and Community Animation

Contact Details: [cathfallon@monmouthshire.gov.uk](mailto:cathfallon@monmouthshire.gov.uk)

8. WELSH CHURCH FUND WORKING GROUP

141 - 152

Division/Wards Affected: All

Purpose: The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting<sup>1</sup> held on the 30<sup>th</sup> June 2020.

Author: David Jarrett – Senior Accountant – Central Finance Business Support

Contact Details: [davejarrett@monmouthshire.gov.uk](mailto:davejarrett@monmouthshire.gov.uk)

Yours sincerely,

**Paul Matthews**  
**Chief Executive**

### CABINET PORTFOLIOS

County Councillor	Area of Responsibility	Partnership and External Working	Ward
P.A. Fox (Leader)	<p><b>Whole Authority Strategy &amp; Direction</b> Lead Officer – Chief Executive</p> <p>CCR Joint Cabinet &amp; Regional Development; Organisation overview; Regional working; Government relations; Public Service Board lead; WLGA lead</p>	<p>WLGA Council WLGA Coordinating Board Public Service Board</p>	Portskewett
R.J.W. Greenland (Deputy Leader)	<p><b>Enterprise and Land Use Planning</b> Lead Officer – Frances O’Brien Support Officers – Mark Hand, Cath Fallon</p> <p>Local Development Plan; Strategic Development Plan; Economic Resilience and Growth; Town Centre Investment and Stewardship; Development Management and Building Control; Housing Delivery</p>	<p>WLGA Council Capital Region Tourism</p>	Devauden
P. Jordan	<p><b>Governance and Law</b> Lead Officers – Matthew Gatehouse, Matthew Phillips, Ian Saunders</p> <p>Council &amp; Executive decision making; Constitution review and implementation of change; Law, Ethics &amp; Standards; Audit and Regulatory WAO Relations Support for Elected Members Democracy promotion &amp; citizen engagement Whole Authority Performance; Whole Authority Service Planning &amp; Evaluation Community Hubs and Contact Centre Community Learning Tourist Information / Museums / Theatre / Attractions</p>		Cantref
R. John	<p><b>Children &amp; Young People and MonLife</b> Lead Officers – Will McLean, Ian Saunders Support Officers – Nikki Wellington, Sharon Randall-Smith, Richard Simpkins</p> <p>Early Years Education</p>	<p>Joint Education Group (EAS) WJEC</p>	Mitchel Troy

	<p>All Age Statutory Education Additional Learning Needs; School Inclusion Post 16 entitlement / offer</p> <p>School standards and Improvement; Education Achievement Service Commissioning Coleg Gwent and University liaison. Leisure / Sport Outdoor education / Duke of Edinburgh Active Travel Countryside / Biodiversity</p>		
P. Jones	<p><b>Social Care, Safeguarding &amp; Health</b> Lead Officer – Julie Boothroyd Support Officers – Eve Parkinson, Jane Rodgers</p> <p>Children’s Services Fostering &amp; Adoption; Youth Offending Service; Adults Services Whole Authority Safeguarding (children &amp; adults); Disabilities; Mental Health; Health liaison.</p>		Raglan
P. Murphy	<p><b>Whole Authority Resources</b> Lead Officer – Peter Davies, Frances O’Brien Support Officers – Deb Hill-Howells, Sian Hayward, Tracey Harry, Mark Howcroft</p> <p>Finance; Information technology (SRS); Digital Programme Office Human Resources; Health &amp; Safety; Emergency Planning; Procurement; Land &amp; Buildings (inc. Estate, Cemeteries, Allotments, Farms); Vehicle Fleet / Passenger Transport Unit Property maintenance; Facilities Management (inc. Building Cleaning and Catering all ages)</p>	Prosiect Gwrydd	Caerwent
J. Pratt	<p><b>Infrastructure and Neighbourhood Services</b> Lead Officer – Frances O’Brien Support Officers – Roger Hoggins, Carl Touhig, Nigel Leaworthy, Mark Hand, Paul Keeble</p> <p>County Roads / Pavements South Wales Trunk Road Agency</p>	SEWTA Prosiect Gwrydd	Goytre Fawr

	<p>Highways Maintenance,  Transport, Traffic &amp; Network Management,  Car Parks / Illegal Parking Enforcement  Whole Authority De-carbonisation  Plastic Free Monmouthshire  Waste / Recycling / Cleansing  Grounds Maintenance  Parks &amp; Open Spaces/ Public Conveniences  Flood Prevention / Management / SUDs</p>		
S. Jones	<p><b>Social Justice &amp; Community Development</b>  Lead Officer – Frances O’Brien  Support Officers – Cath Fallon, David Jones,  Ian Bakewell, Mark Hand</p> <p>Rural Deprivation / Isolation;  Digital Deprivation  Poverty / Disadvantage  Homelessness;  Supporting People  Community Safety / Equality / Protected  Characteristics  Public Relations; / Communications / Marketing  Trading Standards / Environmental Health;  Licensing;  Registrars</p>		Llanover

# Aims and Values of Monmouthshire County Council

## Our purpose

Building Sustainable and Resilient Communities

### Objectives we are working towards

- Giving people the best possible start in life
- A thriving and connected county
- Maximise the Potential of the natural and built environment
- Lifelong well-being
- A future focused council

## Our Values

**Openness.** We are open and honest. People have the chance to get involved in decisions that affect them, tell us what matters and do things for themselves/their communities. If we cannot do something to help, we'll say so; if it will take a while to get the answer we'll explain why; if we can't answer immediately we'll try to connect you to the people who can help – building trust and engagement is a key foundation.

**Fairness.** We provide fair chances, to help people and communities thrive. If something does not seem fair, we will listen and help explain why. We will always try to treat everyone fairly and consistently. We cannot always make everyone happy, but will commit to listening and explaining why we did what we did.

**Flexibility.** We will continue to change and be flexible to enable delivery of the most effective and efficient services. This means a genuine commitment to working with everyone to embrace new ways of working.

**Teamwork.** We will work with you and our partners to support and inspire everyone to get involved so we can achieve great things together. We don't see ourselves as the 'fixers' or problem-solvers, but we will make the best of the ideas, assets and resources available to make sure we do the things that most positively impact our people and places.

